



**MINUTES FOR THE
NORTHERN MARIANAS COLLEGE
REGULAR BOARD OF REGENTS MEETING
Friday, October 28, 2016
9:22a.m.**

The special meeting of the Board of Regents of the Northern Marianas College was held on Friday, October 28, 2016 at 9:22a.m. in the BOR Conference Room, Saipan Campus. Acting Chairperson Elaine Hocog Orilla called the meeting to order at 9:22.m. She opened the meeting by welcoming Dr. Carmen Fernandez, NMC President and also thanked Mr. Dave Attao, Dean of Resource Development for being the Interim President these past months and called for roll of the members as follows:

Roll Call

Board Members:

Regent Elaine Hocog Orilla, Acting Chairperson
Regent Michaela U. Sanchez
Regent Cynthia I. Deleon Guerrero
Regent Irene T. Torres
Regent Michael Norita Evangelista

Absent: Regent Juan T. Lizama

NMC Staff and Faculty:

Dr. Carmen Fernandez, NMC President
Frankie Eliptico, External Relations Director
Velma C. Deleon Guerrero, Liberal Arts Coordinator
Dr. Brady Hammond, Accreditation Liaison Officer
Novelyn Tenorio, Acting Human Resources
Kathy Palacios, Staff Senate President
Geraldine Hofschneider, Business Department
Clarice Arriola, Human Resources Staff
Chavel Green, Business Department Chair
Josephine S. Delacruz, Administrative Services
Margarita Prater, Student Services
Bobbie Hunter, Business Department
Queanna Sablan, CNMI AHEC
Lorraine C. Maui, Academic Programs & Services/Adult Basic Education

Les Ogumoro-Uludong, CDI/Administration & Resources Development
Christina Cruz, Finance Office
Polly Omechelang, CREES
Bonnie T. Royal, CREES
Anita Camacho, Procurement & Property Management Office Manager
Barbara K. Merfalen, Academic Programs & Services
Charlotte Cepeda, School of Education
Magiel Smith, Library Services
David Attao, Administration & Resources Development Dean
Johnny S. Aldan, Nursing Department
Daisie Camacho-Renguul, Information Technology/Staff Senate Vice-President
Jerome Ortiz, Information Technology
Floyd Masga, UCEDD
Joe Manibusan, Administrative Services
Tracy Guerrero, Chief Financial Services
Ajani Burrell, Languages & Humanities / Faculty Senate
Lisa HacsKaylo, Office of Institutional Effectiveness / Staff Senate
Robert Suzuki, Procurement & Property Management
Jonathan Liwag, Information Technology Director
Amanda Diaz, School of Education/Faculty Senate President
Rosaline Cepeda, School of Education / Faculty Senate
Shirley Dlg. Blas, Academic Programs & Services / Office of the Dean
Jackie P. Che, Office of Institutional Effectiveness Director
Michael M. Ogo, CREES
Vince Merfalen, CDI
Helen B. Camacho, Board Secretary (Recorder)

Legal Counsel

Mark A. Scoggins

Review and Adoption of Agenda

- Regent Sanchez motioned to adopt the meeting agenda.
- Regent Torres seconded the adoption.
- All members voted yes, the motion passed.

Review and Adoption of Minutes

September 27, 2016 – Regular Meeting

- Regent Sanchez motioned to adopt the meeting minutes of September 27, 2016 regular meeting.
- Regent Torres seconded the motion.
- All members voted yes, the motion passed.

September 30, 2016 – Special Meeting

- Regent Sanchez motioned to adopt the meeting minutes of September 30, 2016 Special meeting.
- Regent Torres seconded the motion.

- All members voted yes, the motion passed.

Public Comment Period

None.

Fiscal and Finance Committee Report

NMCs FY2017 Operations Budget was reviewed by the committee and will be making it's recommendation.

Program Committee Report

None.

Personnel Committee Report

Regent Cindy provided a brief report.

Audit Committee Report

None.

Nominating Committee Report

None.

OLD BUSINESS

NMCs FY2017 Operations Budget

Dr. Carmen Fernandez presented the FY2017 Operations Budget. She highlighted the following:

- Student Government Stipends
- Allocated funds to Academic Programs & Services - \$100k
- Ungraded positions will not be addressed today but will be in the Phase II.

President Fernandez recognized and thanked former Regent Dr. Rechebei for her support of the salary adjustment for the employees. She indicated that this is retroactive to October 01.

NMCs FY2017 Operations Budget

- Regent Torres motioned to approve the NMCs FY2017 Operations Budget.
- Regent Deleon Guerrero seconded that motion.
- All members voted yes, the motion passed.

Draft Revision Policy 6000: Compensation and Classification

This item was tabled for further review by the President and management team.

- Regent Deleon Guerrero motioned to table this item.
- Regent Torres seconded the motion.
- All members voted yes, the motion passed.

Draft Policy 1017: Conflict of Interest

This item is tabled.

- Regent Deleon Guerrero motioned to table this item.
- Regent Torres seconded the motion.
- All members voted yes, the motion passed.

Election of Officers

- Regent Deleon Guerrero motioned to table this item.
- Regent Torres seconded the motion.
- All members voted yes, the motion passed.

Board Resolution No. 2016-05 – To update the bank signatures

- Regent Torres motioned to adopt Board Resolution No. 2016-05 to update the bank signatures.
- President and Acting Chair will be signers on the account.
- Regent Deleon Guerrero seconded the motion.
- All members voted yes, the motion passed.

President's Evaluation

- Regent Sanchez motioned to table this item.
- Regent Deleon Guerrero seconded the motion.
- All members voted yes, the motion passed.
- For the record, President Fernandez did submit a draft evaluation instrument.

Board Policy No. 1005: Standing Committees of the Board

President Fernandez highlighted the changes to the policy. She noted the following:

- Human Resources Committee
- Finance Committee
- Regent Nominating Committee

President's Report

President Fernandez provided her report.

WASC Accreditation Update

Report provided.

Legislative Updates

Report provided.

Break called at 10:00a.m. Break ended at 10:23a.m. Regent Orilla, Acting Chairperson called the meeting back to order and proceeded to the next item on the agenda.

Executive Session

- Regent Deleon Guerrero motioned to go into executive session.
- Regent Sanchez seconded the motion.

- All members voted yes, the motion passed.
- Executive session at 10:25a.m.

Upon returning the regular session, no actions were taken. Acting Chairperson Orilla called the meeting back to order and proceed to the next item on the agenda.

ADJOURNMENT

- Regent Sanchez motioned to adjourn the meeting.
- Regent Torres seconded the motion.
- All members voted yes, the motion passed.